

To: Optical Professionals

We want to thank you for accepting a New Eyes for the Needy voucher. We appreciate your willingness to work with our clients, and welcome any feedback you may have about our program. Following is information about New Eyes, and our voucher program that provides eyeglasses for Americans in need. To learn more, visit us on the web at www.neweyesforthenedy.org.

Organizational Information

New Eyes for the Needy is a non-profit, non-sectarian 501(c)(3) organization dedicated to helping visually impaired poor people around the world. Our organization realizes its mission in two ways:

- the purchase of new prescription eyeglasses for children, working poor adults, and senior citizens in the United States;
- the collection and shipment of reusable glasses to needy people in developing nations.

Since its founding in 1932, New Eyes has given clearer sight to more than 7,500,000 people around the world.

Operational Policies and Procedures

Prescription eyeglasses for New Eyes' American clients are purchased through a well-established voucher program.

1. Clients receive our vouchers (see attached copy) in one of two ways. Typically, a social worker or school nurse refers an individual to New Eyes where his/her application is evaluated for financial need. In addition, we have developed a network of agencies throughout the country that receive voucher allocations for direct distribution to clients.
2. Clients present our vouchers to a local eyeglasses provider, such as you, before ordering glasses. Our reimbursement rates are shown on the right side of the voucher. If these rates are acceptable, you make up the glasses for the client.
3. After giving the glasses to the client, you complete and return the left side of the voucher to New Eyes for payment. Please retain the right side of the voucher until you receive your reimbursement in two to four weeks. *We will assign you a Dispenser Number upon receipt of your first reimbursement request.*
4. Each voucher includes a "null and void" date. New Eyes does not honor expired vouchers. For special situations, you may contact our office manager at 973-376-4903 to request an extension.
5. Please contact our office manager at 973-376-4903 to request approval for additional services not listed on the voucher.
6. New Eyes will only reimburse for approved services.
7. Our program provides for a basic pair of eyeglasses. *New Eyes does not endorse the purchase of more costly eyeglasses at the client's additional expense. The intent of our program is to help those most in need. Clients who have sufficient resources to supplement our voucher should not be eligible for our program.*

Recycling

New Eyes recycles eyeglasses for distribution to poor people in 25 developing nations. We appreciate any donation of used or new eyeglasses, demos, paired lenses, or frames. All donations are tax-deductible and should be sent to the above address.

We are grateful for the many optical professionals throughout the US who have worked with us to help provide better vision to the less fortunate. Our program would not succeed without you!